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**The Chimes CEO Award for Shared Services Excellence**

**(Finance/IT/HR/Administrative/Facilities/Support Staff)**

Please answer the questions below to complete your nomination for consideration

by the selection committee.

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| **YOUR FIRST AND LAST NAME** |  |
| **Your Job Title and Chimes Location** |  |
| **First and Last Name of Shared Services Employee you’re nominating** |  |

Explain why the nominee deserves the **CEO Award for Shared Services Excellence**, citing specific examples of their **excellence in service, efficiency and effectiveness, collaboration and communication skills, problem-solving abilities, and commitment to continuous improvement.** Use the other side as well, if needed. If you’re completing this paper form, please submit at the designated area indicated by your supervisor.

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